



Dependency Change Request – New Request

Last Name	First Name	TTUR#
Email		Phone#

Please DO NOT request that we adjust your financial aid application unless you have already applied for financial aid using the Free Application for Federal Student Aid (FAFSA). If you have not already filed a FAFSA, please complete the online form as soon as possible at: www.fafsa.ed.gov

You may use this form to request a review of extenuating circumstances regarding your independent status. Only students who are estranged from their parents due to extenuating or unusual circumstances (i.e. abuse, family alcoholism, drug abuse, etc.) which can be documented by an objective third party (i.e. high school or college counselor, social services agency official, pastor or clergy member, mental health professional, law enforcement officer, teacher, etc.) may qualify.

The Following examples will NOT make you independent:

1. Parents refuse to financially contribute to the student’s education.
2. Parents refuse to fill out information necessary to complete the FAFSA
3. Parents do not claim the student as a dependent for income tax purposes.
4. Student demonstrates total self-sufficiency.

NEW REQUEST For INDEPENDENT Status Checklist

If this is your first time submitting a dependency override request to Texas Tech University, please turn in all of the following information at the same time. We cannot process a request without all documentation, and additional documentation may be requested.

1. Submit a letter detailing the special circumstances that makes you independent from your parents. You must describe your current relationship (even if it is non-existent) with your father and mother. Address the following items:
 - The nature of your relationship with your parents
 - The date and place of your last contact with your parent(s)
 - How you have been supporting yourself
2. Submit two statements from a professional (teacher, counselor, clergy, or social worker) familiar with the situation further outlining and verifying/substantiating the reasons for your independent status request. The statements must include address and telephone numbers and must be on letterhead.
3. Attach a copy of your 2011 federal income tax return transcript (www.irs.gov) or the Income Tax Waiver Form.
 - Also submit your W-2 form(s) or other earning statement(s) if available.

PERSONAL INFORMATION (CHECK ONE BOX PER QUESTION)			
LIVING ARRANGEMENTS	With Parent	On Campus	Off Campus
1. Where did you live in 2010?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Where did you live in 2011?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FINANCIAL SUPPORT		YES	NO
3. Did your parent(s) claim you as an exemption on their 2010 federal tax return?		<input type="checkbox"/>	<input type="checkbox"/>
4. Did your parent(s) claim you as an exemption on their 2011 federal tax return?		<input type="checkbox"/>	<input type="checkbox"/>
5. Did your parent(s) provide your health insurance in 2010?		<input type="checkbox"/>	<input type="checkbox"/>
6. Did your parent(s) provide your health insurance in 2011?		<input type="checkbox"/>	<input type="checkbox"/>
7. Did your parent(s) provide your auto insurance in 2010?		<input type="checkbox"/>	<input type="checkbox"/>
8. Did your parent(s) provide your auto insurance in 2011?		<input type="checkbox"/>	<input type="checkbox"/>

Student Signature

By signing below, I verify that the information on this form and any attached documentation is true and complete. I understand that the Student Financial Aid office may request additional documentation in order to process this request. False statements or misrepresentations will be caused for denial, reduction, or repayment of financial aid received.

Student Signature _____ Date _____



TEXAS TECH UNIVERSITY
Student Financial Aid™

(Phone) 806.742.3681 (FAX) 806.742.0880
Mail to: Student Financial Aid Office
PO Box 45011 Lubbock, TX 79409-5011
Student Financial Center
Room 301 West Hall

Dependency Change Request – Renewal Request

Last Name	First Name	TTUR#
Email		Phone#

Please DO NOT request that we adjust your financial aid application unless you have already applied for financial aid using the Free Application for Federal Student Aid (FAFSA). If you have not already filed a FAFSA, please complete the online form as soon as possible at: www.fafsa.ed.gov

You may use this form to request a review of extenuating circumstances regarding your independent status. Only students who are estranged from their parents due to extenuating or unusual circumstances (i.e. abuse, family alcoholism, drug abuse, etc.) which can be documented by an objective third party (i.e. high school or college counselor, social services agency official, pastor or clergy member, mental health professional, law enforcement officer, teacher, etc.) may qualify.

The Following examples will NOT make you independent:

1. Parents refuse to financially contribute to the student’s education.
2. Parents refuse to fill out information necessary to complete the FAFSA
3. Parents do not claim the student as a dependent for income tax purposes.
4. Student demonstrates total self-sufficiency.

RENEWAL REQUEST For INDEPENDENT Status Checklist

A dependency override is granted on a yearly basis. If you were granted a dependency override at Texas Tech University in 2010-11, please reapply by turning in all of the following information. We cannot process a request without all documentation. Additional documentation may be requested.

1. Submit a letter detailing the special circumstances that makes you independent from your parents. You must describe your current relationship (even if it is non-existent) with your father and mother. Address the following items:
 - The nature of your relationship with your parents
 - The date and place of your last contact with your parent(s)
 - How you have been supporting yourself
2. Attach a signed copy of your 2011 federal income tax return or the Income Tax Waiver Form.
 - Also submit your W-2 form(s) or other earning statement(s) if available.

PERSONAL INFORMATION (CHECK ONE BOX PER QUESTION)				
LIVING ARRANGEMENTS	With Parent	On Campus	Off Campus	
9. Where did you live in 2010?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Where did you live in 2011?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FINANCIAL SUPPORT			YES	NO
11. Did your parent(s) claim you as an exemption on their 2010 federal tax return?			<input type="checkbox"/>	<input type="checkbox"/>
12. Did your parent(s) claim you as an exemption on their 2011 federal tax return?			<input type="checkbox"/>	<input type="checkbox"/>
13. Did your parent(s) provide your health insurance in 2010?			<input type="checkbox"/>	<input type="checkbox"/>
14. Did your parent(s) provide your health insurance in 2011?			<input type="checkbox"/>	<input type="checkbox"/>
15. Did your parent(s) provide your auto insurance in 2010?			<input type="checkbox"/>	<input type="checkbox"/>
16. Did your parent(s) provide your auto insurance in 2011?			<input type="checkbox"/>	<input type="checkbox"/>

Student Signature

By signing below, I verify that the information on this form and any attached documentation is true and complete. I understand that the Student Financial Aid office may request additional documentation in order to process this request. False statements or misrepresentations will be caused for denial, reduction, or repayment of financial aid received.

Student Signature	Date
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